



Rotary

Club of
Lindenhurst

Rotary Club of Lindenhurst
Post Office Box 186
Lindenhurst, NY 11757

OKTOBERFEST
Sunday, October 1, 2023

Dear Vendor:

The Rotary Club of Lindenhurst is proud to announce that it will once again be hosting this year's **OKTOBERFEST** along with the continued celebration of **Lindenhurst 100th year anniversary!**

The festival will take place on
SUNDAY, OCTOBER 1, 2023 from 12 noon until 5 p.m.

The event will consist of Street Fair vendors on North and South Wellwood Avenue. We will have a beer garden at the Village Square serving traditional German and Oktoberfest beers, food vendors, and kid friendly attractions.

If you would like to reserve your space for this event, please return the attached application with your payment **no later than Friday, September 1, 2023**. Space is assigned on a first come – first served basis.

Upon receipt, the Oktoberfest Committee will review your application, We reserve the right to accept or decline an application.

IN THE EVENT THAT THE OKTOBERFEST IS CANCELED DUE TO RAIN OR INCLEMENT WEATHER, THERE WILL BE NO REFUNDS.

Rotary Club members will be located at the Gazebo the morning of the event to sign you in and give any help necessary in locating your assigned space.

“Service Above Self” is the motto of the Rotary Club of Lindenhurst and members look forward to having you participate in our event. If you have any questions, please call Maryann Weckerle at (631)379-8807 or email lindenhurst.rotary@gmail.com. Be sure to write OKTOBERFEST in the subject line.

We are so excited for this event and look forward to seeing you there! **PROST!**

Sincerely,
Officers and Members of the Lindenhurst Rotary Club



EVENT DETAILS:

- Event date: Sunday, October 1, 2023 from 12 noon to 5 p.m.
- Wellwood Avenue will close at 9:30 a.m from Gates Avenue north to John Street.
- Vendor set up will begin at 10:00 a.m.
- Vendor clean up will be from 5:00 to 6:00 p.m. Sharp!
- Wellwood Avenue will reopen promptly at 6:30 p.m after all vendors are cleared from the streets.
- Oktoberfest is weather- dependent and non-refundable. There is no rain date.
- Village of Lindenhurst Public Safety Officers will be on-site before, during, and after the event.
- Village of Lindenhurst parking meters are in effect as per their usual hours. No parking will be allowed on Wellwood Avenue from East/West John Street to East/West Gates Avenue on the day of the event.
- Vendors must fill out a vendor application and be approved by the Rotary Club in order to participate.

SPACE ASSIGNMENTS

- Space assignment is based on a first come, first served basis (based on receipt of payment with completed application). No changes once the assignment is given.
- Participating Wellwood Avenue merchants are given the first right of refusal for the spot directly in front of their business.
- Subletting of space is strictly forbidden.

SPACE SIZE AND SET-UP

- Space size is approximately 20 feet wide by 10 feet deep. If bringing a tent, bring something to anchor it down in case of wind.
- Vendors must supply their own table, chairs, tent, trash containers and disposal bags.
- Electrical source power is **NOT** available. Vendors can supply their own **QUIET** power source.
- Vendor set up starts after 10:00 a.m. - **NO EXCEPTIONS**. Vendor clean up is 5 to 6 p.m sharp.

RESTRICTIONS

- The following items may not be sold or distributed: SHAVING CREAM, COLORED HAIR SPRAY OR ANY TYPE OF SPRAY PAINT, LIQUID STRING, ALCOHOLIC BEVERAGES, TOBACCO PRODUCTS/E-CIGARETTES OR CANNABIS. Other restrictions may apply.

PERMITS

- **FOOD VENDORS AND FOOD TRUCKS**– You must provide a **FOOD SERVICE VENDOR PERMIT**. Contact the Suffolk County Health Department for information and an application. You cannot operate without one.
- **FOOD TRUCKS**– You must provide a one-day food truck permit from the Village of Lindenhurst. Contact Village Hall at 631-957-7500 or www.villageoflindenhurstny.gov for information and an application. If you do not provide this, you may be fined or asked to leave the event.

VENDOR INSURANCE DETAILS

- All vendors must provide an insurance certificate. Attached Insurance form must be completed in its entirety and returned with your application and payment in order to participate in the event.

SALES TAX COLLECTION

- Certificate of Authority for sales tax collection should be available for inspection upon request. If you do not have a certificate, you can obtain one by contacting the Suffolk County Clerk's Office at (631) 852-2001.

**Lindenhurst Rotary Oktoberfest
Sunday, October 1, 2023**

VENDOR APPLICATION

Please complete and sign this application. Payment must be included with the application. The Lindenhurst Rotary Club Oktoberfest Committee reserves the right to reject any application, without explanation or recourse. The Oktoberfest will take place **Sunday, October 1, 2023 from 12 noon to 5 p.m.** Set up begins at 10:00 a.m.

Name _____ Phone _____

Address _____ Email _____

Town _____ State _____ Zip Code _____

Please check the appropriate box:

- FOOD VENDOR AND FOOD TRUCKS – FEE \$250**
- CRAFT/MERCHANDISE VENDOR – FEE \$100**
- NORTH/SOUTH WELLWOOD AVENUE MERCHANT – FEE \$75**
- LOCAL COMMUNITY GROUP – NO FEE**

Please describe wares/merchandise/items to be sold: _____

Application should be submitted **no later than Friday, September 1, 2023**. Return completed application and payment payable to Lindenhurst Rotary Club, P.O. Box 186, Lindenhurst, NY 11757.

Vendors must supply their own tables, booths, etc. Electrical power is **NOT** available. Please contact Maryann Weckerle at (631) 379-8807 or email lindenhurst.rotary@gmail.com with any questions or concerns. In the subject line of your email please type OKTOBERFEST.

RESTRICTIONS- The following **may not be sold or distributed** during the Lindenhurst Rotary Club Oktoberfest: Alcoholic Beverages, Shaving Cream, Colored Hair Spray, Spray Paint, Liquid String, Tobacco products / E-cigarettes or Cannabis products. Other restrictions may apply.

VENDOR SIGNATURE: _____ **DATE:** _____



Dear Vendor:

These are the insurance requirements that have been set by our Insurance Company. They need to be met prior to the commencement of the event.

This original form must be completed, signed, dated and returned with the required original certificates of insurance.

- 1. General Liability Limits \$1,000,000 Occurrence/2,000,000 Aggregate

Name as Additional Insured: Rotary Club of Lindenhurst, NY
P. O. Box 186
Lindenhurst, NY 11757

Incorporated Village of Lindenhurst
430 South Wellwood Avenue
Lindenhurst, NY 11757

- 2. Commercial Auto Insurance Limit \$1,000,000 (if applicable)
- 3. Liquor Liability Insurance Limit \$1,000,000 (if applicable)
- 4. Workers' Compensation Limits \$1,000,000/\$1,000,000/\$1,000,000 (if applicable)

5. Indemnification, applicable to all vendors, please fill in your name and sign below.
The Vendor, _____ shall indemnify and hold harmless the Rotary Club of Lindenhurst and Incorporated Village of Lindenhurst and any associates of the same against any claims, damages, losses, and expenses, including legal fees, arising out of or resulting from performance of the Vendor to the extent caused in whole or in part by the Vendor or anyone directly or indirectly employed by or volunteering for the Vendor.

Signature Event Authority

Signature Vendor

Print Name and Title

Print Name and Title

Dated

Dated