



The Business Improvement District of Lindenhurst is pleased to invite you to participate in Lindenhurst's First Annual Christmas Kindlmarket, which will be held on Sunday, December 5th from Noon to 7pm. The Market will take place in downtown Lindenhurst at the Gazebo Park on Wellwood Avenue by our new Christmas tree. The Christmas Market will involve vendors, entertainment, decorations, and food that will kick off the Season. The annual Christmas Parade and Christmas Tree Lighting will take place during this festive event.

Food Vendors will be charged \$150 and Retail Vendors will be charged \$100. We are asking vendors to send photos of the items you will be featuring and how you will present your booth. There will be a contest for the Best Decorated booth. The winner gets next year FREE! See inside vendor information sheet for details and instructions. If you have any questions, please email one of the contacts for this event (see inside).

*Thank You
&
Happy Holidays*



*The Lindenhurst Business Improvement District
Presents The First Annual*

Christmas Kindlmarket

*Vendor Application
& Information*





BOARD CONTACTS FOR EVENT

Jason Kontakis President

jasonkontakis@gmail.com

Alice Cromarty

alicecromarty@yahoo.com

Maryann Weckerle

mw191@aol.com

Liz Gilmore Pancamo

liz@thecolorpalettel.com

Shawn Cullinane

shawncul@optonline.net

Christmas Kindlmarket

Vendor Information

VENDOR FEES

- Non-food Vendors: \$100
- Food Vendors: \$150
- For Community/Non-profit Group: No Fee

Please make checks payable to the
Lindenhurst Business Improvement District
Service charge of \$35.00 will be charged for each returned check.

SPACE ASSIGNMENT

- FIRST COME, FIRST SERVED BASIS
Based on receipt of payment with complete application.
- You will be notified of your space assignment 48 HOURS prior to the event by email.
NO CHANGES ONCE ASSIGNMENT IF GIVEN.

SPACE SIZE AND SET UP

- Space size: ten by ten feet. If you are bringing a tent, bring something to anchor down the tent in case of wind.
- Set up starts TWO HOURS BEFORE EVENT TIME.
No vehicle parking on the street.
- Vendors must supply their own table, chairs, booths, trash containers and disposal bags.
 - Electrical power is available.
 - Contact the BID to discuss any specific requirements.

REQUIREMENTS & RESTRICTIONS

- The following items may not be sold or distributed during the event:
- Shaving Cream
 - Colored hair spray or any type of spray paint
 - Liquid String
 - Vendor Application
 - Other Restrictions May Apply

SALES TAX COLLECTION

Certificate of Authority for sales tax collection should be available for inspection upon request.

FOOD VENDORS

You must provide a Food Service Vendor certificate. Contact the Suffolk County Health Department for information and an application. You cannot operate without one. The BID reserves the right to limit the number of food vendors offering similar menus. The BID will have a NYS Event Liquor License covering the Christmas Market.

INSURANCE REQUIREMENTS & INDEMNIFICATION REQUIRED

Please see attached documents to be provided to participate.



Lindenhurst Christmas Kindlmarket

COMMERCIAL VENDOR APPLICATION



INTERNAL USE ONLY	VENDOR ID	DATE RECEIVED	DATE PAYMENT PROCESSED

VENDOR INFORMATION

COMPANY NAME	
CONTACT NAME	TITLE
ADDRESS	
PHONE	EMAIL
FAX	WEBSITE

SCOPE OF WORK Please provide details regarding the offerings of your organization.

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FEE AMOUNT	MADE PAYABLE TO
	LINDENHURST BID

CERTIFICATION

I hereby affirm that all information supplied is true and accurate to the best of my knowledge and belief, and I understand that this information will be considered material in the evaluation of quotations, bids, and proposals. Notice must be given of any change in status impacting the information provided within ten (10) days of said change.

NAME	TITLE
SIGNATURE	DATE